



Creative Kids Early Learning centre

Equal Opportunities (Including SEN) Policy

Creative Kids ELC, aims to have regard to the SEN Code of Practice and to the guidelines supplied to private and voluntary providers of pre-school education. We aim to provide welcome and appropriate learning opportunities to all children.

- Children with special needs, like all other children, are admitted to the school after consultation between parents, the manager and keyworker.
- Our aim is to provide for the developmental needs of each child within the group.
- All children within the group, irrespective of their special needs, are encouraged wherever possible and appropriate to participate in all the groups' activities.
- Our system of observation and record keeping, which operates in conjunction with parents, enables us to monitor children's special needs and progress on an individual basis.
- The needs and progress of children who have special educational needs are monitored by our special educational needs coordinator (SENCO).
- Our key person approach ensures that each adult is specially responsible for, and close to, three children for under two year olds, four children for children between the ages of two to three years of age, and eight children for those children who are three years of age and above.

We work closely with parents of all children in the group to ensure that:

- The group draws upon the knowledge and expertise of parents in planning provision for the child.
- The child's progress and achievements are shared and discussed with parents on a regular basis.
- Parents know the identity of the group's special needs coordinator.
- Parents are aware of the arrangements for the admission and inclusion of children with special educational needs.
- If it is felt that a child's special needs cannot be met in the centre without additional personnel and/or equipment, funding will be sought to ensure that provision is appropriate to the child's needs.

- We work in liaison with relevant professionals and agencies outside the group to meet the child's specific needs. (Professional agencies like the Kids in Motion, Reach Out etc)
- Our staff regularly attend CPD trainings to support their knowledge of special needs and constant in house discussions and meetings are held to upgrade the knowledge.